

Daily Scrum Meeting Minutes:

Attendees: Amber Garcia, Ana Gutierrez, Jerry Symbleme, Horacio Andrade, Sebastien Guillen

Start time: 3:30pm

End time: 4:00pm

<Amber Garcia>:

- How many hours did I work since the last meeting?
 - 2 hrs
- What was done since the last scrum meeting?
 - Completed the executive summary, problem & requirements, and limitations and future work sections.
- What is planned to be done until the next scrum meeting?
 - Work on the system overview and architecture section of the documentation.
- What are the hurdles?
 - Ensure documentation accurately reflects the technical details and processes.

<Ana Gutierrez>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Finished adding code for the whole project.
- What is planned to be done until the next scrum meeting?
 - Review the code and add any missing comments.
- What are the hurdles?
 - None.

<Sebastien Guillen>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Made significant changes to C# files controlling password management and security. Began major restructuring of file structure.
- What is planned to be done until the next scrum meeting?
 - Commit all aforementioned changes after completing the project structure reformatting
- What are the hurdles?
 - Realign with long-term goals and team planning

<Horacio Andrade>:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Continue to assist with any database issues.
- What is planned to be done until the next scrum meeting?
 - Assist with any current issue.
- What are the hurdles?
 - None at the moment

<Jerry Symbleme >:

- How many hours did I work since the last meeting?
 - 2hrs
- What was done since the last scrum meeting?
 - Assisting with reader and SQL.
- What is planned to be done until the next scrum meeting?
 - Assisting with any issues that has happened
- What are the hurdles?
 - None at the moment